

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, May 4, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, May 4, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

Chairman Stephen Hersey
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Alan Foster
Commissioner Trevor Addison

STAFF PRESENT

County Attorney Barry Fleming
County Manager Paul Van Haute
Assistant County Manager Lisa Jackson
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

The invocation was given by Rev. Daniel Lowery, Lakeside Baptist Church.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Hersey.

4. Special Presentation - Safe Boating Proclamation (TA)

A proclamation was presented to Mr. David Hogan of the U.S. Coast Guard Auxiliary supporting the goals of the North American Safe Boating Campaign and proclaiming May 19-26, 2018, as National Safe Boating Week and the start of the year-round effort to promote safe boating. (Copy of proclamation made a part of the minutes on minute book page _____.)

Regular Business Meeting

5. Public Comments

Mr. Don Cottrell commented on pot holes at the corner of Long Shoals Road and Highway 16.

6. Approval of Agenda

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the Agenda. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

7. Consent Agenda

- a. Approval of Minutes - April 6, 2018 Regular Meeting (staff-CC)
- b. Approval of Minutes - April 6, 2018 Executive Session (staff-CC)
- c. Approval of Minutes - April 27, 2018 Work Session (staff-CC)

Motion made by Commissioner Foster, seconded by Commissioner Addison, to approve the Consent Agenda. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

8. Approval of 2018 Budget Amendment #2 (staff-Fin)

Motion made by Commissioner Addison, seconded by Commissioner Foster, to approve the 2018 Budget Amendment #2. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes. (Copy of amendment made a part of the minutes on minute book page _____.)

9. Authorization for Chairman to sign Technical Assistance letter to MGRC regarding electronic forms, signatures, and payments (TA)

Motion made by Commissioner Foster, seconded by Commissioner Addison, to authorize the Chairman to sign a Technical Assistance letter to MGRC regarding electronic forms, signatures, and payments on the county website. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes. (Copy of letter made a part of the minutes on minute book page _____.)

10. Approval of change to the May 15, 2018 BOC meeting location or date (staff-CC)

Chairman Hersey explained that Advance Voting will be held in our regular meeting room (#203) May 14-18, 2018.

Motion made by Commissioner Foster, seconded by Commissioner Addison, to move the May 15, 2018 BOC meeting to the Commissioner's Conference room (#204). Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

11. Approval of 2018-2019 Employee Insurance Benefits (staff-CM)

- a. Medical (low and high plans)
- b. Dental
- c. Vision
- d. Basic Life
- e. Voluntary Term Life and AD&D
- f. Voluntary Short Term and Long Term Disability
- g. Voluntary AFLAC
- h. Health Reimbursement Account (HRA)
- i. ShawHankins Advantage Benefits Package

County Manager Van Haute explained that the insurance renewal increase was only 1.5% and recommended remaining with the current benefits. It also expressed his appreciation for the gym and wellness program saying we are seeing returns quicker than expected.

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve BCBS GA Alternate Low Plan #OAP12 2.5K/30 and High Plan #OAP5 3.5K/30 and renew the current Dental, Vision, Basic Life, Voluntary Term Life & AD&D, Voluntary Short Term & Long Term Disability, and the HRA and approve the ShawHankins Advantage Benefit Package increase from \$6.24 month to \$6.30 month and the addition of Voluntary AFLAC benefits package offered by ShawHankins. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes. (Copy of benefit plan documents made a part of the minutes on minute book pages _____ to _____.)

12. Review of the Regional TSPLOST projects (SH)

Chairman Hersey reviewed the Regional TSPLOST projects with a PowerPoint presentation. No action was taken. (Copy of presentation made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

13. County Manager Report

County Manager Van Haute reported the following:

- Thanked board of renewing insurance
- Trash solutions are being looked at-might possibly get some four wheelers and hire people to pick it up
- Social media presence is being increased by all departments
- Farmers and Merchants Bank is the only local bank that can handle the \$7-7.5M loan for road projects

14. County Attorney Report

County Attorney Fleming requested an Executive Session regarding litigation.

15. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: reminded all of the PDA Lunch & Learn at PCHS on Tuesday, May 8, 2018 from 10 am – 1 pm – the subject is workforce resources for local businesses

Commissioner Foster: invited all the Harmony Community Association charity event following the Veterans Wall ceremony on Memorial Day-BBQ plates will be sold for \$9

Commissioner Addison: none

Chairman Hersey: none

Executive Session

15.1 Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion made by Commissioner Irvin, seconded by Commissioner Brown, to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

Meeting closed at approximately 10:19 a.m.

15.2 Motion to reopen meeting and Execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion made by Commissioner Irvin, seconded by Commissioner Addison, to reopen the meeting and execute an Affidavit concerning the subject matter of the closed portion of the meeting. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes. (Copy of affidavit made a part of the minutes on minute book page _____.)

Meeting reopened at approximately 11:44 a.m.

15.3 Action, if any, resulting from the Executive Session

County Attorney Fleming reported that legal matter was discussed with no final action taken.

15.4. County Attorney Report continued

County Attorney Fleming reported on the Tax Commissioner and school property tax collection fee issue, advising that state law says we must collect 2.5% and that it can only be changed by local legislation. The Tax Commissioner has begun charging the 2.5% and will continue at that rate until it is changed. He and County Manager Van Haute estimated the appropriate collection fee could be around 2/3 of the cost of the Tax Commissioner's office.

Closing

16. Adjournment

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to adjourn the meeting. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

Meeting adjourned at approximately 11:57 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman